

# ***Chapel Grove***

**Homeowners' Association  
Odenton, Maryland**

September 23, 2013

## **NOTICE OF ANNUAL MEETING and 2014 BUDGET HEARING**

**DATE:** October 23, 2013  
**TIME:** 6:30 P.M.  
**PLACE:** West County (Odenton) Library- room A  
**PURPOSE:** ANNUAL MEETING/2014 PROPOSED BUDGET HEARING

Please attend the Annual Meeting scheduled on Wednesday October 23<sup>rd</sup> to review the 2014 proposed **budget**, discuss past, ongoing and future HOA plans and elect new volunteers to the Board of Directors. There are **two (2) vacant positions** for this year's Annual meeting. You will find a **nomination** and **proxy form** on the back of this notice. *If you are **unable to attend** the Annual Meeting, please fill out the form to assist the community in reaching quorum.* The Proxy and Nomination Form can be mailed, faxed or emailed to ProCom, attn: Ms. Sue Fetsko, at the address below.

**A quorum must be obtained in order to hold the Annual Meeting and conduct business for the community. A total of fifty six (56) homeowners must be represented in person or by proxy in order to hold the Annual Meeting for 2013.**

*In accordance with the Maryland Nonstock Corporation Act, Section 5-206, if quorum is not present at the Annual Meeting Scheduled for October 23, 2013 the meeting will be rescheduled. As stated in section 5-206 of the Maryland Nonstock Corporation Act, section C; at the additional meeting, the number of members present in person or by proxy at the rescheduled meeting will constitute a quorum. A majority of the members present in person or by proxy may approve or authorize the proposed action at the additional meeting and may take any other action which could have been taken at the original meeting if a sufficient number of members had been present.*

**Budget Hearing: Please NOTE there is an INCREASE for the Townhomes** due to the Storm Water Rain Tax, more explanation to follow at the meeting and on the website.

If you have any immediate questions or concerns, please do not hesitate to contact the Association Manager Sue Fetsko at 410-721-0777 ext. 165 or email at SFetsko@procomgt.com.

Sincerely,  
Chapel Grove HOA, Board of Directors

Enclosure – **2014 Proposed Budget**

### ***PROCOM***

Professional Community Management, Inc.  
400 Serendipity Drive  
Millersville, MD 21108  
(410) 987-7020 (Local)  
(410) 721-0777 (Crofton)  
(410) 793-0121 (Baltimore)  
(410) 721-4854 (Fax)  
WWW.PROCOMGT.COM



## **REQUEST FOR NOMINATIONS TO BOARD OF DIRECTORS**

I, \_\_\_\_\_ (print) hereby nominate the following persons for election to the Board of Directors:

### **Name and Address of Nominees**

1. \_\_\_\_\_
2. \_\_\_\_\_

Signature of Unit Owner: \_\_\_\_\_

Address of Unit: \_\_\_\_\_

Date: \_\_\_\_\_

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### **PROXY**

(I) We \_\_\_\_\_ and \_\_\_\_\_  
NAME OF OWNER NAME OF CO-OWNER (if applicable)

of \_\_\_\_\_, being a member(s) in good

ADDRESS

standing of Chapel Grove HOA, under the provisions of the duly recorded legal instruments governing said HOA, do hereby grant this Proxy to (**A NAME MUST BE INSERTED HERE**):

\_\_\_\_\_ of \_\_\_\_\_,  
NAME (Proxy) ADDRESS

This Proxy is executed for the Annual Meeting scheduled for October 23, 2013. This Proxy is good at this meeting or any adjourned meeting (for a maximum period of 180 days) and authorizes the holder to vote in our behalf at the discretion of the proxy holder.

\_\_\_\_\_  
SIGNATURE OF OWNER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF CO-OWNER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF PROXY

\_\_\_\_\_  
DATE

### ***ProCOM***

Professional Community Management, Inc.  
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